

TRAVEL ALLOWANCE POLICY  
ANGEL FUND POLICY

1. Persons traveling in support of LMV charitable services to Mexico often incur costs such as food and lodging, incidental supplies, such as water, towels, meds, etc, tourist visa fees, taxi fares both in the work villages and R&R hotels.
2. Rarely in Mexico are receipts given for such costs, particularly in the small villages where we hold clinics.
3. All participants contribute an equal amount to cover the cost of transportation to the remote villages that we serve.
4. Chapters receive donations to help cover the costs of providing our clinics, but due to FAA rules are not permitted to subsidize the cost of transportation.

**Chapters, at their sole discretion, may award modest travel allowances (per diem) to members participating in these charitable events without requiring receipts or itemized lists of expenditures. The amount of this allowance must be consistent among all chapters. However, chapters may refrain from awarding the full amount of the allowance when virtually all subsistence (lodging and meals) are provided by the village receiving help. The current full allowance shall be \$25 per day, including any overnight stays due to weather, maintenance, etc.**

In addition, most or perhaps all chapters, use an “Angel Fund” to help low income volunteers pay their share of trip costs, particularly those whose skills are needed to complete a team, such as interpreters and students. These Angel Fund grants are approved on a case by case basis by the chapter governing board and may cover part or all of a trip cost. Angel fund grants should be provided directly to the recipient, in advance.

Tom Palmer  
Chairman, LMV, Inc.